

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on February 12, 2014 at 6:00 p.m. This meeting was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspaper. A list of the meetings are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Cheryl Santore.

Those present were:

J. Brunini	A. Zorzi
R. Baker	C. Santore
C. Mielke	S. Testa
S. Woshnak	M. Testa, Jr.
M. Feaster	R. Smith

The first order of business tonight was the BBMUA's reorganization for the year 2014.

Nomination was made by Charles Mielke and Second by Sharon Woshnak for John Brunini as the BBMUA's Chairman

m/Baker s/Mielke appoint John Brunini as the BBMUA's Chairman. m/passed

Nomination was made by Charles Mielke and Second by S. Woshnak for Richard Baker as the BBMUA's Vice-Chairman

m/Woshnak s/Feaster appoint Richard Baker as the BBMUA's Vice-Chairman. m/passed

Nomination made by Richard Baker and Second by Charles Mielke for Cheryl Santore as the BBMUA's Secretary/Treasurer

m/Baker s/Mielke designate Cheryl M. Santore as the BBMUA's Secretary, Treasurer and Finance Officer. m/passed

m/Baker s/Mielke to approve The Atlantic County Record and The Daily Journal as the official newspapers for the BBMUA for 2014. m/passed

m/Woshnak s/Mielke retain Testa, Heck, Scrocca & Testa, P.A. as the BBMUA's solicitor for the year 2014. m/passed

m/Mielke s/Woshnak retain Romano, Hearing, Testa & Knorr, P.A. as the BBMUA's auditor for the year 2014. m/passed

m/Mielke s/Woshnak retain Remington, Vernick & Walberg Engineers as the BBMUA's engineers for the year 2014. m/passed

The committees for the year 2014 will be as follows:

Policies, Procedures & Personnel: John Brunini
Richard Baker
James DuBois

Finance: John Brunini
Francisco Soto
Sharon Woshnak

Plant Operations & Construction: John Brunini
Charles Mielke
Michael Feaster

John Brunini thanked the board for reappointing him to the position of Chairman of the BBMUA. Chairman Brunini also welcomed Michael Feaster to the board.

Chairman Brunini was contacted by the Department of Corrections at Bayside State Prison and asked if they could have some help getting their phosphorus levels reduced. Their operator is out for 4 to 6 weeks and they would like someone 2 hours per day. The Department of Corrections contacted the NJDEP and they recommended Alan Zorzi prior to contacting Chairman Brunini. This plant is exactly the same as our old plant. The Department of Corrections is willing to sign an interlocal agreement and pay for the services including the salary, taxes, travel time, etc. for the employee that we would send. Alan Zorzi and Jeff Noone would like to evaluate the problem first to see if it is even possible to do. The board granted permission for Alan Zorzi and Jeff Noone to assess the situation and report back to the BBMUA board whether they can help before any commitment is made.

The BBMUA needs to look further into the solar at the BBMUA plant. A few independent contractors have contacted the MUA and would like to provide bid specs to provide the solar at the BBMUA plant. The BBMUA board authorized Remington, Vernick & Walberg to meet with the contractors to discuss this further.

Robert Smith of Remington, Vernick & Walberg reiterated to the board that the email that he received from Ed Conover of the Atlantic County Office of Emergency Preparedness regarding the FEMA Hazard Mitigation Grant Program stated that the BBMUA was not issued any allocation at this time toward the purchase of generators for the pumping stations.

m/Baker s/Feaster to adopt resolution R-8-2014 adopting a new Cash Management Plan for the Calendar Year 2014 pursuant to N.J.S.A. 40A:5-14. m/passed

m/Baker s/Feaster adopt resolution R-9-2014 a resolution designating official newspapers of the BBMUA as the Atlantic County Record and The Daily Journal for the year 2014. m/passed

m/Woshnak s/Feaster adopt resolution R-10-2014 a resolution authorizing contracts with approved state contract vendors for contracting units pursuant to N.J.S.A. 40A:11-12a for the year 2014. m/passed

m/Baker s/Mielke adopt resolution R-11-2014 awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for auditing services for the year 2014. m/passed

m/Mielke s/Feaster adopt resolution R-12-2014 a resolution awarding the contract for professional services pursuant to the fair and open process to Remington, Vernick & Walberg for engineering services for the year 2014. m/passed

m/Mielke s/Feaster adopt resolution R-13-2014 a resolution awarding the contract for professional services pursuant to the fair and open process to Testa, Heck, Scrocca & Testa for legal services for the year 2014. m/passed

Chairman Brunini had asked board members Charles Mielke and Richard Baker to conduct an analysis of water rates. The additional funds raised from the water rate increase would be put aside over the next five years for the repainting and maintenance of the water tank. Steve Testa will be reviewing the figures presented and this will be discussed at future meetings. Water rates have remained the same for the past 29 years.

The annual employer appropriations bill has been received from the State of NJ Division of Pensions and Benefits. This will be paid on April 1, 2014.

A letter was received from Jack Kraft. Mr. Kraft resubmitted corrected 8038G forms to the Internal Revenue Service with the correct employer identification numbers for the BBMUA. The previous 8038G forms submitted on behalf of the BBMUA by Jack Kraft's office had incorrect employer identification numbers on them.

Cheryl Santore, Secretary Treasurer, was contacted by Susquehanna Bank in regard to changes being made to accounts at Susquehanna Bank. Susquehanna Bank is beginning to apply fees to bank accounts and they have presented a few options to all of their customers to avoid banking fees. It was decided that what ever option works best for our accounts to avoid any banking fees is what will be done.

m/Baker s/Mielke to approve the treasurer's report as read. m/passed

m/Baker s/Mielke to accept the minutes of the last regular meeting held on January 8, 2014. m/passed

m/Mielke s/Baker to accept the minutes of the closed session meeting held on January 8, 2014. m/passed

A letter was received from Kristen Giacolone, the Project Manager for the State of New Jersey DEP Division of Water Supply & Geoscience regarding the application that was filed by the USEPA for the South Jersey Clothing Company Superfund Site. This was filed by Jeff Pace for the backflow prevention at this site. The BBMUA had to sign the application because we are the public water supplier. Therefore, we were copied on the letter. The application is administratively complete.

Plant Superintendent, Alan Zorzi received an email from Robert Smith of Remington, Vernick & Walberg with the yearly requirements for Liquid Aluminum Sulfate to determine if there was a significant amount of usage to warrant putting this item out for bid. It was decided that the usage will be considerably less since the plant upgrade and therefore Mr. Zorzi should obtain quotes for this item.

m/Baker s/Mielke to purchase Liquid Aluminum Sulfate from Univar in the amount of \$1.074/gal for an estimated yearly gallon usage of 14,700 gallons. m/passed

m/Baker s/Mielke to accept the proposal from A.C. Schultes for the 2014 well maintenance in the amount of \$300.00 per well (\$900.00 total for the year). m/passed

Mr. Zorzi received all of the applications for the plant operator position. He has reviewed all of the applications and feels that we have quite a few potential candidates. Interviews will be conducted within the next few weeks.

m/Mielke s/Baker to file all correspondence sent out for review without reading number 1 through number 16. m/passed

m/Baker s/Mielke to pay all bills presented for the month of February m/passed

The next regular meeting will be held on February 26, 2014 at 7:00 p.m.

m/Mielke s/Feaster to adjourn the meeting 7:00 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary